

**CONSTITUTION OF THE INDIANA HIGH SCHOOL FORENSIC ASSOCIATION 2004**

10/15/2005

**ARTICLE I: NAME**

The name of this organization shall be the Indiana High School Forensic Association, Incorporated (IHSFA).

**ARTICLE II: PURPOSE**

The purpose of the Indiana High School Forensic Association is to improve speech education in Indiana. The Association will concern itself with curricular and co-curricular speech activities. An effort will be made to improve, coordinate, and expand speech programs.

**ARTICLE III: MEMBERSHIP**

Section 1: Any public, private, or parochial school in the state of Indiana is eligible for membership.

Section 2: Home School Consortiums may join the IHSFA and compete in IHSFA sanctioned tournaments provided they meet the following criteria:

- a. They must have a specific name
- b. They must have a named Headmaster or principal equivalent
- c. They must provide written proof of liability insurance
- d. They must follow all rules of the IHSFA Constitution and by-laws. (passed September 2005)

Section 3: Annual school membership fee shall be charged by IHSFA in the form of an annual activities fee. A school not having paid its dues by December 15 of each school year will not be allowed to participate in IHSFA sponsored activities until dues are paid. The fee will be set annually by the IHSFA executive council.

Section 4: Tournament registration in IHSFA will entitle schools to participate in its government. Each active school is entitled to one vote.

**ARTICLE IV: EXECUTIVE COMMITTEE**

Section 1: The state shall be divided into seven geographic areas (Sections).

Section 2: The Executive Council shall consist of two active coaches from each of the seven Sections for a two-year period. One Council member from each section will be elected each spring. One of the representatives shall be elected by only those coaches in his/her section [even numbered years] while the other representative will be elected by all the coaches in the state [odd numbered years]. [see below for administrator reps elections]

Section 3: A plurality of the ballots cast is required for election.

Section 4: The Executive Council shall annually (January) appoint a representative of the middle schools. This is a non-voting representative.

**ARTICLE V: ELECTION OF OFFICERS**

Section 1: The officers of the Executive Council shall be the Executive Secretary, Assistant Executive Secretary, Advisor, Treasurer, and the Webmaster.

Section 2: The Executive Secretary and Assistant Executive Secretary shall be nominated by the Council and elected by the coaches with each active school having one vote. This election will take place before the Sectional Tournaments with the Executive Secretary elected in even years and the Assistant Executive Secretary elected in odd years. Their duties begin for a two-year period as soon as the work and reports of the State Finals Tournaments are completed.

Section 3: A majority of those casting ballots is required for election.

Section 4: The Treasurer, Webmaster and Advisor shall be appointed by the Executive Council annually at the January meeting.

## ARTICLE VI: VACANCIES ON THE EXECUTIVE COUNCIL

Section 1: The Executive Council and the Executive Secretary shall appoint a member coach to fill any vacancy, except that of the Executive Secretary, until such a time as it is deemed necessary to hold an election to fill such vacancy.

Section 2: In case it becomes necessary to fill an unexpired term of an Executive Secretary or Assistant Executive Secretary, the Advisor shall assume the duties of the Executive Secretary until the Council conducts an election.

## ARTICLE VII: MEETINGS

Section 1. There shall be four scheduled Executive Council meetings: one in September at the Coaches' Clinic, one in January, one before the State Speech Finals, and one in the summer. Special meetings may be called as the need arises.

Section 2: The annual meeting of the IHSFA shall be at the Fall Coaches' Clinic.

## ARTICLE VIII: CONSTITUTIONAL AMENDMENTS

Section 1: Any constitutional change to be voted on at the annual meeting at Coaches' Clinic must be in the hands of the Executive Secretary by June 1<sup>st</sup> to be included in the summer Council meeting.

Section 2: All changes will be voted on during the annual business meeting. Any school unable to attend may vote in writing by sending its ballot to the Executive Secretary.

Section 3: Any changes brought up at Coaches' Clinic shall be sent to a referendum after the Coaches' Clinic if there is majority support for the change at the Clinic. The referendum will be one vote per active school.

Section 4: A majority of those schools that vote will be required for passage.

## ARTICLE IX: PARLIAMENTARY AUTHORITY

The parliamentary principles set forth in Robert's Rules of Order, Newly Revised shall prevail in all cases not covered by the Constitution, Bylaws, and the Tournament Manual of the IHSFA.

## ARTICLE X: RELATIONSHIP

The IHSFA shall operate under its own Constitution, Bylaws, and the Tournament Manual.

## ARTICLE XI: Retirement

Coaches with 10 or more years of coaching will be honored with a plaque upon retirement from coaching.

## ARTICLE XII: INDIANA HALL OF FAME RULES

Section 1: The Hall of Fame will be made up of only accredited coaches at the high school level who have at least 10 years of coaching.

Section 2: Induction will be based on both service and performance.

Section 3: After the first session which had five Hall of Fame Inductees, only three people maximum will be inducted every succeeding year; however, there do not have to be three.

Section 4: The Hall of Fame Board will consist of 7 active Hall of Fame coaches. A member should not serve for more than two consecutive years. The membership will be regionally balanced. The Hall of Fame Board membership will be determined by June 15 with confirmation of balloting made to a neutral party.

Section 5: The Executive Secretary will appoint a Hall of Fame Chairman for a two-year term with the possibility of renewal. The Chairman will receive nominations, distribute and count ballots.

Section 6: Nominations may be made by any Indiana coach. They should be mailed directly to the Hall of Fame Chairman. Coaches turning in nominations should do so on the written form prior to June 1 in order for the nominations to

be considered. Once nominated, a name will remain on the Hall of Fame ballot for three years if not elected or re-nominated.

Section 7: Coaches will be inducted at the Coaches' Clinic in September.

Section 8: A plaque will be presented to each Hall of Fame coach; the large plaque containing all the names of the coaches in the Hall of Fame will be stationed in Indianapolis.

### ARTICLE XIII: PUBLICITY AWARDS

Upon nomination from coaches, awards will be presented at the September Coaches' Clinic to members of the media who have consistently promoted the work of high school speech teams in their circulation areas.

## BYLAWS

### ARTICLE I: OFFICERS

Section 1: The Indiana High School Forensic Association shall be governed by an Executive Council that is made up of the following officials:

- A. An Executive Secretary and Assistant Executive Secretary
- B. Two sectional representatives for each section
- C. An advisor
- D. A representative of middle schools and three representatives of administrators.

Section 2: Sectional representatives shall be elected for a two-year term with one sectional representative being elected each year.

Section 3: Sectional Chairpersons and Committee—At the summer annual Executive Council meeting, appointments will be made of Sectional Chairpersons and two (2) Committee Members. Appointments will be made each year.

Section 4: Administrative Representatives for the IHSFA

There shall be three (3) High School Principal Representatives on the IHSFA Executive Council that act as the IHSFA Principal Representative Council. The duties of the Principal Representative Council shall be as follows:

1. Final Appeal for an IHSFA Protest Process
2. Promote the IHSFA with the Principal's Association
3. Advise the Executive Council on the State of Education in Indiana
4. Present awards at the state debate, congress, and solo tournaments.

Eligibility: In order to serve as a Principal's Representative the person must be an active high school principal or assistant principal from an IHSFA member school. A former administrator unaffiliated with an Indiana high school may also serve as Principal Representative.

**Representation:** Each of the three principal reps should be from the following geographic areas:

1. Representative #1 should be from a high school South of the Michigan line and North of US 24.
2. Representative #2 should be from a high school South of US 24 and North of Interstate 70.
3. Representative #3 should be from a high school South of Interstate 70.

**Terms:** Each principal rep. shall be elected for a three-year term. All three reps shall be elected this spring (2003).

1. Representative #1 shall serve a one (1) year term and be up for election again in 2004 and again every three (3) years.
2. Representative #2 shall serve a two (2) year term and be up for election again in 2005 and again every three (3) years.
3. Representative #3 shall serve a three (3) year term and be up for election again in 2006 and again every three (3) years.

#### **Nominations and Elections:**

A committee from the executive council shall solicit administrators in each geographic region and present a slate of candidates at the January meeting. Representatives shall be elected each spring by a ballot vote from the schools in the geographic region of the rep being elected. Each member school shall have one (1) vote.

**Protest Process During the Year**

A protest is registered with the IHSFA Executive Secretary and a ruling is made. The ruling may be appealed to the entire IHSFA Executive Council and a ruling is made. The ruling may be appealed to the Principal Representative Council where a final ruling is rendered.

**Protest Process During the State Debate, Congress, or Solo Tournaments**

A protest is registered with the IHSFA Ombudsperson and a ruling is made. The ruling may be appealed to the entire IHSFA Executive Council and a ruling is made. The ruling may be appealed to the Principal Representative Council where a final ruling is rendered.

## ARTICLE II: DUTIES OF THE OFFICERS

## Section 1: Executive Secretary

- A. The Executive Secretary shall preside at all Council meetings, enforce the Constitution and Bylaws, exercise general supervision of the affairs of the organization, and make and enforce all decisions necessary to carry out the work of the IHSFA.
- B. The Executive Secretary, or a substitute chosen by the Council, shall attend the annual debate topic selection meeting and report to the member schools.
- C. The Assistant Executive Secretary shall coordinate the formation of the state speech and debate calendar.
- D. The Executive Secretary will review all constitutional violations at tournaments and act accordingly.
  - i. At the Sectional contest, the Executive Secretary will empower the Sectional Chairman and Committee and Executive Council Representatives to enforce the rules of the Bylaws and Tournament Manual. If the Constitution is violated in any manner during these contests, the Executive Secretary will rule accordingly. Any Executive Council member involved in these contests may also serve as the agent of the Executive Secretary.
  - ii. When an appeal of the Executive Secretary decision is requested of the Executive Council, the Executive Secretary shall act as the hearing officer.
- E. The Executive Secretary and Assistant Executive Secretary will receive a stipend for the duties of that office. This stipend will be set by the IHSFA Executive Council.

## Section 2: Executive Council members.

- A. The members of the Executive Council shall act as representatives of the schools in their sections.
- B. They shall act as representatives of the IHSFA in their sections and perform tasks as requested by the Council and/or Executive Secretary.

## Section 3: Advisor

- A. An advisor shall be appointed at the January meeting of the Executive Council.
- B. The advisor shall be a retired coach.
- C. The duties of the advisor shall be to act as chair of the Executive Council meetings in the absence of the Executive Secretary and/or Assistant Executive Secretary.
- D. The advisor should chair the administrative representative committee and find candidates for those positions annually.

## Section 4: Sectional Chairperson and Committee.

The Sectional Chairperson and Committee Members shall be responsible for the conduct of the sectional tournaments in their assigned areas.

## ARTICLE III: DISCIPLINARY ACTIONS

## Section 1: The Executive Secretary will enforce the rules of the Constitution and Bylaws in the following manner:

- A. Warning: A warning is an official notice that an inexcusable, unethical, or unsportsmanlike action is a matter of record, and that such action must not occur again. The offending school shall be informed of the infraction in writing and urged to come into compliance.
- B. Probation: A school on probation may be restricted from participating in any district or state level activities, or an individual organization of the school may be restricted for a designated period of time. A repeat offense would mean automatic suspension.
- C. Suspension: Any school suspended from the IHSFA may not participate against any member school of the IHSFA or against any member school of any state forensic association during the period of suspension. No school may be suspended from the IHSFA for more than one calendar year.
  1. Violation of the ethics of the IHSFA in any part may be cause for suspension for one

year. The Council is empowered to enforce the IHSFA Code of Ethics.

Section 2: Procedure for handling violations and appeals.

- A. Protests, problems, or complaints are to be put in writing and submitted to the Executive Secretary. When the Executive Council is not assembled, he will make a ruling following an investigation. That ruling may be appealed to the Executive Council by written request.
- B. When the Executive Council is meeting as a board of appeals, the Executive Secretary will act as a hearing officer. The Council will issue a ruling following the hearing.
- C. All decisions or rulings of the IHSFA Executive Council are final.

ARTICLE IV: ETHICS

ETHICS

Interscholastic contests in speech and debate are organized and conducted for the purpose of developing competence in speech. These contests, properly conceived, are definitely pedagogical in their aims and objectives and should be viewed as educational projects. As such, they are designed to capitalize upon a very natural and very desirable rivalry between schools and between individuals. The desire to win supplies a strong incentive to application and achievement and is wholly commendable in the degree that winning is correlated with performance of merit. All the rules and regulations governing contests are designed to make the winning of contests synonymous with good speaking and good debating. While this objective has been largely realized, it sometimes happens that, under the stress of a desire to win, individuals become overzealous and do things that reflect on the good standing of the school they represent. Every possible effort should be made to preserve friendly relations and to conduct all contests on the highest possible plane. To this end the following suggestions are offered:

1. A speech contest is a friendly contest, not war between enemies. Meet the representative of the visiting school or schools, escort them to their rooms, treat them in every way as you would treat personal guests. Do everything to make visitors feel welcome.
2. Make every effort to secure fair and impartial judges. If a contest cannot be won by performance of merit, it is better to lose it. A victory won by a vote of "friendship" is a most costly kind of victory. It is a moral defeat and above all else the public schools should exalt honor and high standards.
3. The highest kind of school loyalty is that which reflects credit on the home school, not that which tries to secure a victory at any cost.
4. Never allow anyone—speaker, coach, or friend—to quarrel with the judges after a decision. The real test of adulthood comes in defeat. Learn to lose gracefully when you lose. Talk with the judges, get their criticisms, learn all you can from them, but never, under any circumstances, question their honesty.
5. If two other schools are having a debate and your school is to debate one of them at a later date, do not send a representative to take notes on the contest for use in your debates later. Spying shall be considered dishonorable. Students and coaches should remain impartial after their elimination.
6. Coaches and others present should not by verbal, facial, or by other expression indicate their reaction in such a manner as to annoy the speaker, regardless of the nature of the remarks made by the speaker. Wiggling chairs or scraping your feet on the floor is a planned method of annoying the speaker.
7. A coach has been sometimes know to introduce his students to a prospective judge (particularly a college judge) for the sheer purpose of influencing the judge's decision in favor of that student. Such introductions shall be considered unethical. It shall be considered unethical for a judge to ask a contestant where he or she is from until after the decision is rendered and handed in to the office. No coach or student shall make a conscious effort to reveal the name of his school to a judge.
8. Coaches should recognize that judging their own students is not the accepted manner in running a tournament. This usually means that the tournament director has made an error. The judge in such cases should check with the tournament director before the round to ascertain that the assignment is correct.
9. The speeches being performed by the students should be the honest effort of the student involved, regardless of whether it is Debate, Discussion, Extemp, Congress, or Original Oratory.

10. At a Congress, it is unethical for a coach to send notes to his or her senators or representatives coaching them in what to say during the course of the Congress.
11. It is felt that sometimes coaches fill out a speech registration blank without ever having checked with the student regarding the student's intentions in attending certain speech meets. This results in great changes in the list on the day of or two preceding the meet or even on the morning of the meet. This makes certain sections very unfair as sometimes there is only a contestant or two in a section. Consideration of the tournament director must be given in filing of such reports.
12. Debate tournament visitation is encouraged but must be by the permission of the coaches of the teams debating.
13. It shall be considered unethical to check the scores of contestants you are about to judge in a round.
14. It shall be considered unethical for a student to use material from any previous Sectional, Regional, or State Final in Duo, Interpretation, Poetry, Prose and Original Oratory.
15. Parents cannot judge events their children are competing in, EXCEPT for the preliminary rounds of Sectional or State. It is the duty of the coach to notify the Sectional/State Chairman of any potential conflict.
16. No high school students may serve as judges, unless it is specifically added to the invitation that they may be used. (perhaps in novice level).
17. Listening at the door to a debate is scouting and unethical.

The previous suggestions are given in the hope that we can effectively meet the objectives of competitive speech. In addition to these suggestions, following are some specific things which are considered unethical:

1. FOR COACHES:

- i. Fails to appear for judging assignments.
- ii. Shuffles judging assignments.
- iii. Leaves unannounced before tournament is over.
- iv. Creates a scene.
- v. Obsessed with the desire to win.
- vi. Scouts debates or permits students from his school to scout in any fashion debates while in progress.
- vii. Demonstrates the attitude of "getting even."
- viii. Falsifies debate evidence.
- ix. Gives critique in poor taste.
- x. Disregards rules for the use of building by the host school.
- xi. Allows students to attend meets unsponsored.

2. FOR STUDENTS:

- i. Misconduct during other contestants' speeches.
- ii. Critical to a judge concerning his or her decision.
- iii. Failure to abide by the rules of the host school.
- iv. Creating a scene.
- v. Any conduct unbecoming to a lady or a gentleman.
- vi. Falsify debate evidence.
- vii. Intentional false cite in Extemp =D.Q. if proven.

Violations of the suggestions and principles or violation of any part of the two specific items is cause for suspension for one year. The Council is empowered to enforce this code. (If the coach is involved, the school would be suspended; if only a student is involved, only the student would be suspended.)

## Indiana High School Forensic Association, Inc., - Conflict of Interest Policy

## ARTICLE V: PURPOSE

The purpose of the conflict of interest policy is to protect this tax-exempt IHSFA's (Indiana High School Forensic Association, Inc.) interest when it is contemplating entering into a transaction or arrangement that might benefit the private interest of an officer or council member of the IHSFA or might result in a possible excess benefit transaction. This policy is intended to supplement but not replace any applicable state and federal laws governing conflict of interest applicable to nonprofit and charitable organizations.

## ARTICLE VI: DEFINITIONS

## 1. Interested Person

Any Executive Council member, principal officer, or member of a committee with Executive Council delegated powers, who has a direct or indirect financial interest, as defined below, is an interested person.

## 2. Financial Interest

A person has a financial interest if the person has, directly or indirectly, through business, investment, or family:

- a. An ownership or investment interest in any entity with which the IHSFA has a transaction or arrangement,
- b. A compensation arrangement with the IHSFA or with any entity or individual with which the IHSFA has a transaction or arrangement, or
- c. A potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which the IHSFA is negotiating a transaction or arrangement.

Compensation includes direct and indirect remuneration as well as gifts or favors that are not insubstantial.

A financial interest is not necessarily a conflict of interest. Under Article VII, Section 2, a person who has a financial interest may have a conflict of interest only if the appropriate Executive Council or committee decides that a conflict of interest exists.

## ARTICLE VII: PROCEDURES

## 1. Duty to Disclose

In connection with any actual or possible conflict of interest, an interested person must disclose the existence of the financial interest and be given the opportunity to disclose all material facts to the directors and members of committees with Executive Council delegated powers considering the proposed transaction or arrangement.

## 2. Determining Whether a Conflict of Interest Exists

After disclosure of the financial interest and all material facts, and after any discussion with the interested person, he/she shall leave the governing board or committee meeting while the determination of a conflict of interest is discussed and voted upon. The remaining board or committee members shall decide if a conflict of interest exists.

## 3. Procedures for Addressing the Conflict of Interest

- a. An interested person may make a presentation at the Executive Council or committee meeting, but after the presentation, he/she shall leave the meeting during the discussion of, and the vote on, the transaction or arrangement involving the possible conflict of interest.
- b. The chairperson of the Executive Council or committee shall, if appropriate, appoint a disinterested person or committee to investigate alternatives to the proposed transaction or arrangement.
- c. After exercising due diligence, the Executive Council or committee shall determine whether the IHSFA can obtain with reasonable efforts a more advantageous transaction or arrangement from a person or entity that would not give rise to a conflict of interest.
- d. If a more advantageous transaction or arrangement is not reasonably possible under circumstances not producing a conflict of interest, the Executive Council or committee shall determine by a majority vote of the disinterested directors whether the transaction or arrangement is in the IHSFA's best interest, for its own benefit, and whether it is fair and reasonable. In conformity with the above determination it shall make its decision as to whether to enter into the transaction or arrangement.

## 4. Violations of the Conflicts of Interest Policy

- a. If the Executive Council or committee has reasonable cause to believe a member has failed to disclose actual or possible conflicts of interest, it shall inform the member of the basis for such belief and afford the member an opportunity to explain the alleged failure to disclose.
- b. If, after hearing the member's response and after making further investigation as warranted by the circumstances, the Executive Council or committee determines the member has failed to disclose an actual or possible conflict of interest, it shall take appropriate disciplinary and corrective action.

### ARTICLE VIII: RECORD OF PROCEEDINGS

The minutes of the Executive Council and all committees with board delegated powers shall contain:

- a. The names of the persons who disclosed or otherwise were found to have a financial interest in connection with an actual or possible conflict of interest, the nature of the financial interest, any action taken to determine whether a conflict of interest was present, and the Executive Council's or committee's decision as to whether a conflict of interest in fact existed.
- b. The names of the persons who were present for discussions and votes relating to the transaction or arrangement, the content of the discussion, including any alternatives to the proposed transaction or arrangement, and a record of any votes taken in connection with the proceedings.

### ARTICLE IX: COMPENSATION

- a. A voting member of the Executive Council who receives compensation, directly or indirectly, from the IHSFA for services is precluded from voting on matters pertaining to that member's compensation.
- b. A voting member of any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from the IHSFA for services is precluded from voting on matters pertaining to that member's compensation.
- c. No voting member of the Executive Council or any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from the IHSFA, either individually or collectively, is prohibited from providing information to any committee regarding compensation.

### ARTICLE X: ANNUAL STATEMENTS

Each Council member, principal officer and member of a committee with Executive Council delegated powers shall annually sign a statement which affirms such person:

- a. Has received a copy of the conflicts of interest policy,
- b. Has read and understands the policy,
- c. Has agreed to comply with the policy, and
- d. Understands the IHSFA is charitable and in order to maintain its federal tax exemption it must engage primarily in activities which accomplish one or more of its tax-exempt purposes.

### ARTICLE XI: PERIODIC REVIEWS

To ensure the IHSFA operates in a manner consistent with charitable purposes and does not engage in activities that could jeopardize its tax-exempt status, periodic reviews shall be conducted. The periodic reviews shall, at a minimum, include the following subjects:

- a. Whether compensation arrangements and benefits are reasonable, based on competent survey information, and the result of arm's length bargaining.
- b. Whether partnerships, joint ventures, and arrangements with management conform to the IHSFA's written policies, are properly recorded, reflect reasonable investment or payments for goods and services, further charitable purposes and do not result in inurement, impermissible private benefit or in an excess benefit transaction.

### ARTICLE XII: USE OF OUTSIDE EXPERTS

When conducting the periodic reviews as provided for in Article XI, the IHSFA may, but need not, use outside advisors. If outside experts are used, their use shall not relieve the Executive Council of its responsibility for ensuring periodic reviews are conducted.

### ARTICLE XIII

The Tournament Manual may be adapted each year by a majority vote of the Executive Council at any of the regular meetings or a 2/3 vote in writing between meetings.

IHSFA  
TOURNAMENT MANUAL

I. STATE DEBATE

- A. Congress and State Debate will be held at the same time and in the same location.
- B. Every member school will be entitled to send four two member teams in the following:
  - 1. Cross-examination/Policy Debate
  - 2. Public Forum Debate
- C. Each member school will be entitled to send four entries in each of the following events:
  - 1. Congress
  - 2. Lincoln-Douglas Debate

II. DEBATE CONTEST FORMATS

- A. Policy Debate.
  - 1. A team is two students.
  - 2. A round of debate is a contest between two teams.
  - 3. The question shall be the current national question or the question as determined by the National Federation procedure. In case of no determination by the National Federation, the Executive Council has the power to determine the topic.
  - 4. Each speaker shall have eight minutes for a constructive argument, alternating from affirmative to negative. Following each constructive speech, one opponent will cross-examine the speaker for three minutes. The questioner shall control the time and may interrupt the respondent but should not comment on the answers. It shall be the prerogative of the individual team members to determine the speaking order in cross-examination and rebuttal. No fixed order is mandatory. Each debater shall present a five-minute rebuttal, cross-examine for three minutes, and be cross-examined for three minutes.
  - 5. Format
    - Affirmative 8 minute constructive
    - Negative 3 minute cross examination
    - Negative 8 minute constructive
    - Affirmative 3 minute cross examination
    - Affirmative 8 minute constructive
    - Negative 3 minute cross examination
    - Negative 8 minute constructive
    - Affirmative 3 minute cross examination
    - Negative 5 minute rebuttal
    - Affirmative 5 minute rebuttal
    - Negative 5 minute rebuttal
    - Affirmative 5 minute rebuttal
  - 6. Each team will be allowed 5 minutes of preparation time during the round.
- B. Lincoln-Douglas Debate
  - 1. Lincoln-Douglas is also known as "One-Person Debate."
  - 2. Only two speakers are involved, one fulfilling the affirmative case responsibilities and the other, the negative. Emphasis is placed upon the issues involved rather than upon strategy in developing the case. The statement of the topic is a resolution of value rather than of policy. This results in emphasizing logic, theory, and philosophy while eliminating "plan" arguments. A wealth of evidence should not be used, but research supported by good background reading is necessary.
  - 3. The debate topic will be the current NFL January/February Lincoln-Douglas topic.

4. Format
  - Affirmative 6 minute constructive
  - Negative 3 minute cross-exam
  - Negative 7 minute constructive
  - Affirmative 3 minute cross-exam
  - Affirmative 4 minute rebuttal
  - Negative 6 minute rebuttal
  - Affirmative 3 minute rebuttal
5. Each debater will be allowed a total of 3 minutes preparation time during the course of the debate.

#### C. Public Forum Debate

1. A Public Forum team consists of two students.
2. A Public Forum debate round is a contest between two teams
3. The resolution debated will be the January topic as selected and presented by the National Forensic League.
4. To begin a round of debate, the judge shall flip a coin in the presence of all four debaters. The team winning the coin toss will then choose either the side (Pro/Con) they want to represent OR what order they would like to speak (First/Second). The other team then chooses from the remaining option. **(It is important to note that unlike policy debate and L.D., there is no presumption of which side speaks first.)**
5. The first speakers of each team deliver a four minute speech. After the first two speeches, a three minute crossfire occurs where both debaters are allowed to question and comment on their opponent's speech. The speaker who went first should begin the crossfire period with the first question. The speakers should stand for individual crossfire. The second speakers then deliver a four minute speech, followed by a three minute crossfire structured as noted above. Then the first speakers deliver two-minute summaries. The summaries are followed by a three minute Grand Crossfire, where all four debaters are allowed to question and comment on the other side's position. Again, the team who spoke first should ask the first question. During the Grand Crossfire, all four debaters should remain seated. The round is finished when the second speakers each deliver a one minute Final Focus to finalize their team's position. There are no content limits set on the Final Focus speeches.
6. Format
 

Team A Speaker 1	4 minute constructive
Team B Speaker 1	4 minute constructive
Crossfire	3 minutes
Team A Speaker 2	4 minute constructive
Team B Speaker 2	4 minute constructive
Crossfire	3 minutes
Team A Speaker 1	2 minute summary
Team B Speaker 1	2 minute summary
Grand Crossfire	3 minutes
Team A Speaker 2	1 minute Final Focus
Team B Speaker 2	1 minute Final Focus
7. Total preparation time for each team during the round will be 2 minutes.

#### D. Congress

1. Each IHSFA certified school may nominate a presiding officer. Nominations must be in writing and turned into the State Debate Tournament Director by January 1. The Executive Council will select P.O.'s at the January council meeting. A school will not give up an entry if a P.O. is chosen from their school.
2. Organization
  - a. The preliminary rounds of Congress shall be randomly apportioned starting with schools that enter four in congress. Students from the same school will not be in the same chambers.

- b. For the preliminary rounds, there will be five chambers with each debating the same four bills.
  - c. Nine students from each preliminary chamber will advance to three semi-final Houses. These three Houses will debate the same three bills.
  - d. The top six students from each semi-final House will advance to the state finals—Super Senate. They will debate two final bills.
  - e. There will be an entry fee for all Congress entries including presiding officer.
  - f. Advancing students from the same school will be placed in different chambers if at all possible. If separating students from the same school is not possible, a random draw done by the tournament director will occur to determine which chamber to place each student.
3. Judges
- a. There will be three judges in each of five preliminary chambers consisting of a parliamentarian, timer, and official scorer.
    - (1.) Each chamber will have a parliamentarian whose duties are to maintain parliamentary order and to rank all the contestants.
    - (2.) Each chamber will have an official scorer who will assign NFL points as prescribed below and will rank all contestants.
    - (3.) Each chamber will have timekeeper who will time speeches and rank all contestants.
  - b. Judges used in the semi-finals and finals of Student Congress will not have judged in the preliminary rounds.
  - c. For each of the three semi-final House chambers, three judges will be assigned: a parliamentarian, timer, and official scorer. Their duties will follow those for preliminary judges. See above for details.
  - d. For the Super Senate (final round), five judges will be assigned: a parliamentarian, timer, official scorer, and two additional judges.
  - e. The two additional judges will have no extra duties beyond ranking all students.
  - f. The judges will be provided the IHSFA congress rubric to use in evaluating the congress competitors (passed September 2005)
4. Presiding Officers
- a. All recommendations for Presiding Officers for the Regional Chambers must be submitted to the Executive Secretary prior to the January Executive Council Meeting. A statement of experience and qualifications should accompany the recommendation.
  - b. The Presiding Officers will be competing only as presiding officers, although they may be assigned NFL points on the basis of their performances.
  - c. A school does not sacrifice a congress spot if a Presiding Officer is selected from that school.
  - d. The Presiding Officers will rotate through the preliminary Houses. Before the beginning of semifinals competition, the congresspersons will vote for three PO's to advance from the original five. Those advancing to the Senate will elect a President Pro Tempore of the Senate. It will take a majority vote to elect.
5. Scoring
- a. In preliminary and semi-final rounds, the Parliamentarian, Official Scorer, and Timekeeper shall each rank all contestants. The three ranks will then be totaled and the lowest totals will determine those who advance to the next level.
  - b. Parliamentarians' ballots will be used to break ties in preliminary and semi-final rounds.

- c. In the Super Senate, all five judges shall rank all students; but scores below 10 will be converted to "10" in the office. The "high" and "low" scores are dropped of the five final judges.
  - d. To break ties in the Super Senate, the following order will be followed:
    - a. The total of all 5 original scores.
    - b. Parliamentarian's rankings.
  - e. The Official Scorer may award up to a maximum of 6 NFL points for each speech. In addition, he/she may award up to a maximum of 6 NFL points to the presiding officer for each bill debated.
  - f. Speeches will be limited to 3 minutes.
6. Legislation
- a. NFL bills will be used and published in September for use in any invitational meets that wish to use them. These NFL bills will be selected by the Executive Council from those bills at Nationals the previous summer.
  - b. State bills will be selected by the Council at the January meeting. The bills used for state will come from either the NFL list or from any original bills/resolutions submitted to the executive secretary by member coaches prior to January 1<sup>st</sup>.
  - c. The Executive Council shall select in January four bills to be used in the preliminary houses, three to be used in the semifinal Houses and two for the final Super Senate.
  - d. One B/R from prelims shall be used in the semi-final House and a different B/R from prelims shall be used in the Super-Senate.
  - e. Schools may submit up to 2 bills/resolutions for consideration; however, only one bill/resolution per school will be selected.
  - f. The bills/resolutions selected for use at the state tournament will be posted on the IHSFA website within one week of the January executive council meeting.
7. Procedure
- a. The participants in the chamber will determine the order of debate at each level.
  - b. Amendments must be in writing and state exactly the words to be added or stricken. They will be considered only if they receive a second from one-third of the members. They vote by show of hands. Sending in an amendment does not guarantee a person a speech. You must gain the floor in the usual manner.
  - c. Members should claim the floor in debate only if they wish to oppose the views of the previous speakers so that debate will alternate. The presiding officer should strive to ensure alternating speeches, and only recognize students wishing to speak on the same side as the previous speaker if no opposing speaker wishes to speak.
  - d. Use of the motion for the previous question should be discouraged until all who wish to speak have the opportunity to do so. When the motion is made, take a standing vote, as a two-thirds majority is required. When no one wishes the floor for debate, the vote should be taken without the motion for the previous question. It shall not be legal to move the previous question in the first hour if there are members still wishing to speak.
  - e. Questions of procedure not covered by these rules shall be ruled according to Robert's Rules of Order, Newly Revised.
  - f. Recognition of succeeding speeches must be on the total number of speeches given, not progressive speaking order.

### III. State Debate Tournament Set-up and Administration

- A. The tournament director will prepare a suitable card for each Policy, Public Forum, Congress, and Lincoln-Douglas entry in the tournament.
- B. Schematic for Policy, Public Forum, and Lincoln-Douglas
1. Three preliminary rounds will be held--two on Friday evening and one on Saturday morning, with two judges assigned to each round.
  2. Any team over fifteen minutes late for a round may have to forfeit its debate.
  3. For the preliminary schematic, each team will draw for a number independent of another team from the same school. Please note-- Schools with two teams entered may both be debating the same side in the same rounds.
  4. Teams from the same school must not meet in the preliminary rounds.
  5. If avoidable, no two schools should meet each other more than once in prelims.
  6. No team should meet another team more than once in the preliminary rounds. In the event that two teams are scheduled to hit each other for a second time in round 3, a minor adjustment within the power bracket will be made to assure no teams meeting twice in prelims.
  7. The tournament director and a minimum of one representative from the Council will meet during the week preceding the State Tournament to draw numbers.
  8. The schematic for the first two rounds at the State Tournament shall be predrawn. The tournament director will print a schematic for the first two rounds based on the number of teams to debate. It should be structured like the following example:
 

Round I		Round II	
Aff. 1	Neg. 6	Aff. 7	Neg. 1
2	7	8	2
3	8	9	3
4	9	bye(10)	4
5	bye(10)	6	5
  9. With an even number of contestants, there will be no bye for the first three rounds. In a tournament with an odd number of teams, the bye shall always be considered the final number as shown.
  10. In the event of last minute drops, the tournament director, working with at least one member of the executive council, will rework the first two rounds to minimize the number of byes, wherever possible.
  11. In round 3 the teams will be power matched using number of ballots and speaker points, and they will flip for sides. [**Please note that in Public Forum, teams will flip for sides in EVERY round**]
  12. After the third round, the top sixteen teams based on total ballots will be paired in a one-loss power protected elimination tournament. When the 16 teams are determined, they will be put into a bracket as follows:
 

Upper Bracket	Lower Bracket
1	3
16	14
8	6
9	11
5	7
12	10
13	15
4	2

However, realignments may be made within the enumerated ranges to avoid meeting of teams from the same school prior to the final round.

## Upper Bracket

## Lower Bracket

1 or 2	5, 6, 7, or 8
15 or 16	12, 11, 10, or 9
5, 6, 7, or 8	3 or 4
12, 11, 10, or 9	14 or 13
3 or 4	5, 6, 7, or 8
14 or 13	12, 11, 10, or 9
5, 6, 7, or 8	15 or 16
12, 11, 10, or 9	1 or 2

12. Public Forum debate will follow its own rules regarding coin flips as explained in the public forum rules above.
13. For policy and LD, side sequence will be honored when possible; however, side-sequence will NOT supersede seeding.
14. If side-sequence is not possible, then the winner of a coin-flip at the time of the debate (flipped by one of the judges in the room) with both teams present will choose the side they will uphold in each of the debates in the bracketed rounds.
15. In policy and LD, if two teams meet a second time, reverse sides from their first encounter. If a third time, there will be a coin flip to determine sides.
16. There will be no runoffs to fill the sixteen slots for elimination rounds. If necessary, a tie breaking formula will be used to determine the top 16, based on the following:
  - a. total ballots from six judges;
  - b. head to head competition;
  - c. strength of competition - ballots;
  - d. strength of competition - total team ranks - drop high/low;
  - e. strength of competition - total speakers' points - drop high/low;
  - f. total speakers' points - drop high/low.
17. Seeding of the sixteen competitors will be based on the following formula:
  - a. total ballots from six judges
  - b. head to head competition
  - c. strength of competition-ballots
  - d. Total speakers' points-drop high/low
  - e. Total speakers' ranks-drop high/low

## C. Judge Selection Procedure

1. All judges will be rated A, B, or C in each event based on the formula listed on the judges' cards;
2. The tournament director will turn the cards over and equally distribute judges into piles for each event;
3. Each policy, public forum, or LD round's goal:
  - A-C
  - A-B
  - B-B
4. Cards shuffled, turned face down, draw from top;
5. Conflicts move judge minimum distance for a fit.
6. The tournament director, with the assistance of the office staff, may compile possible judging panels for the semi-final and final rounds of each debate event, based on the rating system discussed above.
7. Semi-final rounds will have 3 judges with the goal of:
  - A-A-B
  - A-A-C
  - A-B-B
8. Final rounds will have 5 judges with the goal of at least three judges with an "A" rating in that event.

- D. Ballots will be posted in a coaches' ballot room at the conclusion of each round. Only the designated coach is allowed into the ballot room to view the ballots. Ballots are not allowed out of the ballot room until the school has been eliminated from the tournament.
- E. Judging Expectations
1. The debate critic should evaluate each debate in terms of which student or team effectively presents and defends the better argument, rather than which student or team happens to represent the critic's personal viewpoint. His or her comments should be presented so that they are constructive and contribute to the student's knowledge about either or both the debate process and the topic.
  2. The critic should not orally disclose his or her decision as to which student or team won. Specific suggestions for each individual and a reason for the decision should be written on the ballot form.
- F. Miscellaneous
1. Entry fee for the state finals will be set by the Executive Council. Currently fees are Policy and Public Forum Debate \$25/team, LD \$15, Congress \$5, P.O. \$5
  2. Adults and/or students will not be allowed to time at the State Debate Tournament unless their school is directly involved in the round and is upholding the affirmative.
  3. Observers in preliminary rounds of the state tournament must have the consent of both team's coaches. Observers will take no notes, flows, or tapes.
  4. The final round of the State Debate Tournament will be open to observers, provided no flows or notes of the proceedings are taken by the observers.
  5. Scratch sheets of judges will be permitted and the number of scratches will be determined by the Executive Council.
  6. Any deviation from these rules (e.g. videotaping) must be approved by the Tournament Director.
- G. Fees, Fines, and Penalties
1. Entry fees for the state debate tournament are as follows: Congress--\$5.00 per entry. Lincoln-Douglas--\$15.00 per entry. Policy--\$25.00 per team. Public Forum--\$25.00 per team.
  2. Registration money will not be reimbursed once the entry has been received.
  3. Failure to register by the deadline is \$50.00.
  4. Entry drop on the Friday of state is \$25.00 per entry.
  5. Drop judge = \$50.00 fine per judge.
  6. No-show judge (round or meeting) =\$25.00 fine per occurrence.

#### IV. STATE DEBATE AWARDS

- A. Sweepstakes trophies will be awarded to the top ten schools based on the following points:
1. L/D, Public Forum, & Policy: 1st=14 pts.; 2nd=12 pts.; Semi=10 pts.; Quarterfinals=6 pts.; and Octafinals=2 points.
  7. SENATE: 1st=14 pts; 2nd=12 pts; 3<sup>rd</sup>=8 pts; 4th=7 pts; 5th=5 pts; 6th=4 pts; 7th=3 pts; 8th=2.5 pts. 9th through 18=1 point. Twenty seven (27) eliminated in semi = .5 pts.
  3. PRESIDING: Senate = 3 pts; House = 2 pts.
  4. Ties to be broken by school with the most entries earning Sweepstakes points. If still tied, the student placing best will be used to break the tie.

- B. A traveling trophy is awarded to the first place policy debate team in the state. It is the responsibility of the winning team to attach the next plaque and return the trophy in good condition at the following year's state tournament. Permanent trophies are awarded to the first, second, and both third place policy debate teams.
- C. All State qualifiers in Congress will receive ribbons. The top eight Senators will receive ribbons.
- D. The top three Senators will receive trophies. The Presiding Officers will receive gavels. The Presiding Officers at State Finals Congress will receive appropriate awards.
- E. In Cross Examination Debate, the top 16 two-person teams will receive ribbons.
- F. In Lincoln-Douglas Debate, the top 16 debaters will receive ribbons.
- G. Permanent trophies are awarded to the first, second, and both third place debaters in Lincoln-Douglas Debate.
- H. Permanent trophies are awarded to the first, second, and both third place teams in Public Forum Debate.

#### **V. SECTIONAL & STATE SOLO TOURNAMENTS**

- A. Each member school will be entitled to send four entries (up to a total entry of thirty-six) in each of the following events to participate in the IHSFA Sectional Solo Tournaments:

1. Broadcasting
2. Discussion
3. Duo Interpretation
  - a. Memorized
  - b. Scripted
4. Extemporaneous Speaking
  - a. Foreign
  - b. United States
5. Impromptu
6. Interpretation
  - a. Dramatic
  - b. Humorous
7. Oratorical Interpretation
8. Original Oratory
9. Original Performance
10. Poetry Interpretation
11. Prose Interpretation

#### **VI. SOLO CONTEST STRUCTURE & GEOGRAPHIC GROUPINGS**

##### Section 1: Sectional Divisions

The state will be divided into Sectionals by the Executive Council for the purpose of conducting Sectional Solo Speech Tournaments with the emphasis being placed on balance of active participants and geographic proximity. Apportionment will be permanent. If imbalances occur, Council may make major revisions in July or minor adjustments in January. The goal is to have constant geographic proximity and about 215 entries per sectional. (balanced entries)

##### Section 2: Solo Speech Sectionals

- A. Each school may enter four, but not more than four entries in each solo event in the Sectional Tournament up to a total of entry of thirty-six.
- B. The top seven students in each solo event will advance to the State Finals. Two alternates in each event per sectional shall be named.

## C. Sectional Administration

1. Each Sectional has its own Sectional Chairperson and Committee appointed by the Executive Council prior to the fall Coaches' Clinic. Coaches from within a sectional may recommend coaches for Sectional Chairperson and Committee Members.
2. Duties of the Sectional Chairperson shall be:
  - a. To act a liaison between the Executive Council and member schools of that section.
  - b. To become a recruiting agent for new member schools, and therefore to stimulate interest in speech in the schools in his or her Section.
  - c. To plan and manage the Sectional Tournament
  - d. To make all reports to the Executive Council and the Executive Secretary, including the tournament report of winners.
3. Sectionals shall be identified by their numbers 1-2-3, etc.
4. FEES/FINES:
  - a. Five dollars will be assessed each individual entry at the Sectional level (\$10 duo).
  - b. A late entry fee of \$50.00 will be assessed. No late entries will be accepted after the Saturday of the week prior to the section tournament.
  - c. Fees may be assessed for judges' fees at the Sectional level. The number of judges will be determined by the Sectional Chairperson.
  - d. Fee for State Solo is \$5.00 per entry (\$10.00 duo).
  - e. If a school has one entry and they drop, they still must supply a judge and/or \$50.00 judge fee.
  - f. A school must supply the required number of judges for IHSFA Tournaments or pay \$50 per missing judge.
  - g. Late judge forms will be assessed \$50.00 fine.
  - h. A late addition of a student entry will be assessed \$10.00 fine in addition to the \$5.00 entry fee.
  - i. A dropped entry after deadline is assessed a \$5.00 fine.
  - j. A dropped entry the day of Sectionals will be assessed a \$25.00 fine.
  - k. A judge change following tournament set-up that requires a reassignment of ballot(s) will be assessed a \$10.00 fine.
  - l. A judge who fails to show up for either a round or a judge's meeting in a timely fashion will be assessed a \$25.00 fine per occurrence.
5. Tournament Security
  - a. Students may not enter any competition room unless a coach or judge has entered the room or they are doubling, which allows them to enter the room to write a message on the board for the judges.
  - b. Tournament hosts should place a doubling sheet (see appendix for form) outside each competition room that will allow doublers to note their doubling information and for judges to check.
  - c. Tournament offices should not reveal specific information about any student to anyone other than the head coach or designee. Persons requesting information will be directed to the student's head coach.
  - d. Ballot Room
    - i. A labeled coach button or ribbon will be given to each team, allowing the wearer to enter the ballot room.
    - ii. No one other than the bedecked coach, ballot room workers, and sectional committee members are allowed in the ballot room.

- e. Failure to follow the above guidelines may result in disciplinary action as outlined in the IHSFA Bylaws, Article III.

D. Sectional Set-up

1. All events with 17 or more actual competitors will have three preliminary rounds, one semi-final round and a final round.
2. Events with 16 or fewer actual competitors will have three preliminary rounds and then break to a final round.
3. If an event begins with 7 or fewer actual competing entries, then the event will go straight to one final round with three judges. Additional rounds may be held for the purpose of earning NFL points, but only the designated final round will count for placing.
4. Preliminary sections should be preset according to the number of entries registered based on the following schedule:

7:	7			
8:	4	4		
9:	4	5		
10:	5	5		
11:	5	6		
12:	6	6		
13:	6	7		
14:	7	7		
15:	5	5	5	
16:	5	5	6	
17:	5	6	6	
18:	6	6	6	
19:	6	6	7	
20:	6	7	7	
21:	7	7	7	
22:	5	5	6	6
23:	5	6	6	6
24:	ETC.			

(Maximum of 7 per section)

5. Preliminary Rounds Sectioning Priorities
  - a. Protect for schools.
  - b. Protect for duplicate cuttings.
  - c. Set for doublers. Allow at least one scheduled speaker between each of the student's speaking positions. I.E. If third in one event, schedule doubler to speak first or fifth through seventh in other event. Any discrepancy should be reported to the sectional office by the judge.
  - d. Vary speaking order for each round, ensuring students have spoken at the beginning, the middle, and the end of the sections.
  - e. Smaller sections may be allowed in preliminary rounds only for the purpose of better judge utilization. If a sectional committee does so, they should report this to the Executive Secretary or his/her Assistant.
6. Determining Semi-Finalists
  - a. Scoring for sections is done by the lowest number of preset entries per section. For example, if there are two preset sections of 6 and one preset section of 7, then the lowest score given is a 6. Even if there are drops on the tournament day, the lowest preset section total should be used as lowest actual score.
  - b. Add up all preliminary scores, taking into account scoring procedure listed above.
  - c. The lowest 14 cumulative scores advance to the semi-final round.

- d. In case of a tie, the office staff should consult the following tie-breaking procedure:
  - i. Head-to-Head competition
  - ii. Reciprocal fractions of all 6 scores
  - iii. Total number of contestants competed against
  - iv. Tougher competition
7. Sectioning for Semi-Finals
  - a. Power snake the competitors to balance power. Based on score, seed contestants and lay out cards in "snaked" order as follows:
 

A	B
1	2
4	3
5	6
8	7
9	10
12	11
13	14
  - b. Protect for schools. If a school has two semi-finalists in an event, they should be placed in separate sections.
  - c. Protect for cuttings. If two contestants have the same cutting, they should be placed in separate sections when possible.
  - d. Check sections for balance of power. Add cumulative prelim scores of all competitors in each section. Unless protecting schools or cuttings prohibits, the totals of each section should be within 2 or 3 points of each other. If not, trade cards until the sections are as balanced as possible given all constraints.
  - e. Blind draw for speaker order.
  - f. Set for doublers.
8. Determining Finalists following a Semi-Final:
  - a. Add scores from all judges—preliminary and semi-final.
  - b. The lowest seven cumulative scores advance to final round.
  - c. In case of a tie, the following procedure will be used:
    - i. Head-to-Head competition (If in the same semi-final section, judges' preference)
    - ii. Reciprocal fractions of all 9 scores
    - iii. Total number of contestants competed against
    - iv. Tougher competition
    - v. In case of an unbreakable tie, a runoff will be held with one judge.
9. Determining Finalists without a Semi-Final:
  - a. Add all prelim scores.
  - b. The lowest seven cumulative scores advance to final round.
  - c. In case of a tie, the following procedure will be used:
    - i. Head-to-Head competition
    - ii. Reciprocal fractions of all 6 scores
    - iii. Total number of contestants competed against
    - iv. Tougher competition
    - v. In case of an unbreakable tie, a runoff will be held with one judge.
10. Sectioning for Final Round
  - a. Blind draw for initial order.
  - b. Set for doublers.
11. Final Placing
  - a. The contestants will be ranked based on the lowest total of all official scores.
  - b. On special score sheets for the final round, enter the name of each contestant and the place received in each preliminary and semi-final round (e.g. 2-1,3-3,2-2,1-1-1). When the contest is over, add the ranks of the three final judges

(e.g. 2,3,2) and total all numbers (in this case=23). Do the same for each final contestant. Then award first place to the one with the lowest total, second to the next lowest, and so on.

- c. In case of a tie, judges' preference in the final round will determine the higher placing.
- d. In case of a three-way tie, judges' preference will also be used, if one is preferred by two of the three judges. If not broken, convert the judges' ranks to reciprocal fractions (first 1/1 or 1.00; second 1/2 or .5; third is 1/3 or .33; fourth 1/4 or .25; fifth 1/5 or .20; sixth 1/6 or .17; seventh 1/7 or .14) and give the place to the one with the highest total.
- e. After determining the winner of a three-way tie, use judges' preference on the other two tied contestants.

#### 12. Judges

- a. Each preliminary round will have two judges per section.
- b. Each semi-final round will have three judges per section.
- c. Each final round will have three judges.

#### 13. Sectional Awards

- a. Ribbons will be presented to the seven finalists/state qualifiers in each event.
- b. Team sweepstakes points will be based on the finalists in each event.
- c. All students who qualify to the final round will earn team sweepstakes points and qualify for the state tournament regardless of whether or not they perform in the final round.
- d. Sectional Final Sweepstakes:
  - i. 1<sup>st</sup> Place           8 points
  - ii. 2<sup>nd</sup> Place           7 points
  - iii. 3<sup>rd</sup> Place           6 points
  - iv. 4<sup>th</sup> Place           5 points
  - v. 5<sup>th</sup> Place            4 points
  - vi. 6<sup>th</sup> Place            3 points
  - vii. 7<sup>th</sup> Place           2 points
- e. Trophies will be awarded to the top five teams in each sectional.

### Section 3. State Tournament

#### A. Administration

1. The state solo tournament will be administered by the IHSFA executive council and the 21 members of the seven sectional committees.
2. The advisor and the principal representatives will serve as ombudsmen for the tournament.
3. FEES/FINES: Refer to VI; Section 2; subsection C.4 for applicable fees and fines related to the state tournament.
4. Tournament Security: Refer to VI; Section 2; subsection C.5 for applicable rules.

#### B. State Tournament Set-up

1. Each sectional chair will notify the Executive Secretary or designee of all the qualifiers and alternates from their sectional in each event.
  - a. Each qualifier is to be ranked according to placement.
  - b. If an alternate replaces a qualifier, day of sectional tournament, then all qualifiers move up one place.
  - c. If qualifier drops after the day of the tournament then the alternate is placed in the qualifier's placing. (\$50 fine for the dropped student)
2. All qualifiers will be placed into the schematics using state seeding format.
  - a. All qualifiers are seeded 1 through 7 from each sectional.
  - b. Using the state seeding format no #1 seed shall face another

- #1 seed or anyone from their sectional in the preliminary rounds. Same applies to the #2 through #7 seed.
- c. The numbering system for each event will be varied from year to year for each event.
3. Each school will be notified of their entry confirmation via email or fax.
4. Every contestant is numbered and placed on a scoring card. These cards are sorted by event and placed into tubs and/or files for the scoring table leaders.
- C. Procedure:
1. Each contestant is guaranteed 3 rounds scored by 2 judges in each round.
    - a. The total of judges' scores is recorded for each round.
    - b. The lowest 21 scores from the 6 judges will advance to semi-finals.
  2. Tie Breaking for Semi Finals
    - a. Head to Head
    - b. Reciprocal Fractions (1<sup>st</sup> = 1, 2<sup>nd</sup> = .5 3<sup>rd</sup>= .33, 4<sup>th</sup> =.25, 5<sup>th</sup> =.20 6<sup>th</sup> = .17, 7<sup>th</sup>=.14)
    - c. Total number competed against
    - d. Tougher competition (which contestant competed against the most semi-finalists)
  3. Sectioning for the semi-finals
    - a. Semi 1 - Rank all contestants 1 through 21 . Snake the order adjusting for School and cuttings.
 

1	2	3
6	5	4
7	8	9
12	11	10
13	14	15
18	17	16
19	20	21
    - b. Semi 2 - Snake using the following format, again adjusting for School and Cuttings.
 

21	16	15
10	9	4
3	2	5
14	11	8
17	20	19
18	13	12
1	6	7
  4. Each semi-final will have 3 judges
    - a. The total of all 3 judges will be recorded as well as the round rank (cum) score
    - b. The total score of all 6 judges will be used to determine the lowest 7 competitors who will move on to the final. The round rank (cum) scores will stay with those who move into Finals.
  5. The tie-breaking procedure for advancing into Finals:
    - a. Head to Head Semifinals
    - b. Reciprocal Fractions in Semifinals
    - c. Head to Head in Preliminaries
    - d. Reciprocal fractions in All rounds
    - e. Total Number competed against
  6. Scoring and Placing Finalist
    - a. There will be 5 judges in the final round with the high and low score thrown out.
    - b. The 2 semi final round rank (cum) scores will be added to the final scores.
    - c. Tie breaking will use all 5 final round judges' preference.

7. Sweepstakes: There will be a 3 class state championship system. The largest 1/3 of all schools who entered the sectional tournament being AAA, The next 1/3 AA, and the rest of the schools being A.
  - a. Sweepstakes points will be given for the finalist 1<sup>st</sup> = 8pts through 7<sup>th</sup> = 2 pts, 8<sup>th</sup> through 14<sup>th</sup> will receive .5 pts, and 15<sup>th</sup> through 21<sup>st</sup> will receive .25 pts.
  - b. A Brittain (1) point will be given to any school who enters more at the sectional tournament than the previous year's state average sectional entry.

#### VII. General Rules—IHSFA Tournaments

- A. Judges shall not request a student divulge the name of his/her school.
- B. Tape recorders will not be used at IHSFA tournaments.
- C. All students participating in Sectionals or State Final contests must be bonafide students of grade 9 through 12, under twenty-one (21) years of age at the time of any contest, and must be enrolled as a student of record of a member school and in good academic standing. No more than four (4) fall and four (4) spring semesters (total of 8) will be allowed for forensic eligibility.
- D. Sectional and state contestants in both extemporaneous events may double in either impromptu or original oratory (passed 9/10/2004).
- E. A sectional contestant entered in discussion or broadcasting may not compete in a second solo event. Only one member of a duo team may compete in a second event. Debaters and Congressmen may compete in two Solo events other than those above or in one of the above events.
- F. Any selection or other selection from the same work which has been entered by any student in the Sectional contest may not be given by that student in any IHSFA tournaments the following years.
- G. Coaches who enter students in IHSFA tournaments must attend and judge as needed in the tournament or send a qualified speech teacher to replace him/her or pay a fee to be applied on a judge's expense. Penalty for failure to do so is immediate disqualification of the offending coach's students who are entered in the tournament.
- H. No coach or judge furnished by a school should judge any student from that school or any other student with whom he/she has close ties.
- I. No two students from the same school will compete with each other unless necessary due to (1) the number of students from a particular school or (2) the small number entered in the particular division.
- J. Junior High Schools who hold high school membership may enter only 9<sup>th</sup> grade students in the Sectional/State tournaments.
- K. Judges at the State Tournament should come with a stop watch prepared to time all events. One judge on each panel will be designated the official timer. The timer should announce at the conclusion of each speech in the presence of the speaker the length of the presentation.
- L. A student may change material between Sectional and State Finals Tournaments. Any substitution must be registered in advance, in writing, with the Executive Secretary.
- M. No student shall be judged by the same person in the same event more than once at any level of the tournament.
- N. Schools which switch judging assignments at IHSFA Sectional or State Finals Tournaments will be placed on probation.
- O. A student who has competed in speech shall not be permitted to serve as a judge at the IHSFA contests in the area of his or her competition until one year has lapsed. Judges must be 18 and a high school graduate.
- P. Contestants not appearing at the time they are scheduled to speak at the State Solo Final tournament shall be marked last; but the tournament committee may suspend the penalty.
- Q. Critiques should not be given or asked for at the Sectional or State Tournaments.

- R. Coaches and students are not to reveal scores to other students at Sectional or State tournaments.
- S. For the Solo Speech Sectional and State tournaments, an Impromptu Holding Room will be established. After contestants are there, each speaking room will be surveyed in order to establish that all judges are in their respective rooms. Then all first speakers are to be released from the holding room. At five-minute intervals, the next group of speakers is to be released from the holding room.
- T. For the Solo Sectional and State tournaments, all extemp topics are to be color coded and the judges are to be informed of the proper color for each round. Topics will be categorized by rounds.
- U. All solo ballots, will be posted following each round and before the next round is over except for the final round which will be posted after the tournament at the Sectional. The ballots will be posted in a room restricted to coaches only.
- V. All contestants must be present 15 minutes before the start of the tournament. If they are late by 15 minutes, alternate will compete.
- W. In case of the coaches' absence, the principal must certify in a letter the adult responsible for the team at Sectional or State.

#### VIII. INVITATIONAL TOURNAMENTS

- A. No two solo tournaments may be scheduled on the same date in sites closer than sixty miles of each other without the approval of the Executive Secretary and the coaches involved. This rule also applies to debate tournaments.
- B. Invitational tournaments during the school year are hosted by individual schools. The host coach maintains control over all rules and procedures. The IHSFA recommends that IHSFA rules be followed for the sake of uniformity; however, invitational tournaments may be used to experiment with and to improve IHSFA event rules.
- C. IHSFA rules for the events will be used at all meets except where the host coach of a meet specifically states in the invitation a deviation from the rule(s). One copy of the invitation to every meet is to be on file with the Executive Secretary.
- D. Hosts must announce in the invitation if out-of-state schools are to be invited. Host schools inviting out-of-state participants should contact the Executive Secretary to get appropriate sanctioning.

#### IX. SOLO CONTEST FORMAT

##### A. BROADCASTING RULES

1. There will be three guaranteed rounds of participation for all contestants at the State Tournament.
2. The order will be:

	<u>Prep Time</u>	<u>Speaking Time</u>
ROUND 1—Breaking News Bulletin	1 minute	1 minute*
ROUND 2—Original Commercial	30 minutes	1 minute
ROUND 3—News Program	30 minutes	3 minutes
Semi-Final One—Original Editorial	30 minutes	1 minute
Semi-Final Two—On-The-Spot	2 minutes	2 minutes
Final Round—Radio Program	30 minutes	3 minutes

\*not timed by judges

(Sectional Final will be On-the-Spot.)

3. A suitable place for preparation of the rounds should be provided and supervised. The student should not leave the preparation room after he or she has begun preparation. He/she may have personal preparation materials such as a stopwatch, dictionary, thesaurus, pronunciation guide, as well as blank paper, highlighters, pen and/or pencil, scissors, and tape or glue during the preparation period. These materials will NOT be provided at the tournament site.

## 4. Instructions for each round

- a. The breaking news bulletin will be prepared copy based on an important, immediate event which would necessitate breaking into regular programming. The student shall be given 1 minute preparation time prior to entering the speaking station. The length of the copy provided will be approximately 45 seconds. The student broadcaster may include remarks to open and close the break in regular programming. The total time for the announcement will not exceed 1 minute.
- g. The commercial copy will advertise a product which is recognizable in its nature or use. All participants will receive the same informational copy about the product such as product name, effects and contents, cost, and availability. The contestant shall be given 30 minutes in which to write, edit, and rehearse a one-minute final version of his or her original commercial.
- h. For the news program, the student should be given five minutes of wire service news copy to edit and arrange into a three-minute program. All participants should receive the same copy. The articles may be cut and rearranged, but may not be updated or rewritten. The three-minute program may also include the newscaster's code number, station call letters, a national sponsor, and appropriate transitional statements and remarks to open and close the newscast.
- i. Semi-final One- The editorial shall be one minute in length and written from information, facts and data provided by the radio committee. The editorial will discuss a situation, policy, circumstance, or event. All participants will receive the same informational copy about the topic such as statistics, details, quotes, sources, and other supportive information. The student shall be given 30 minutes in which to write, edit, and rehearse a one-minute final version of their original editorial. The contestant shall not be judged on the basis of the opinion expressed in the editorial, but rather the quality of persuasive writing in addition to effective delivery and presentational skills. This broadcast will be timed for one minute.
- j. Semi-final Two/Sectional Final - The on-the-spot broadcast should be some event taken from within the previous ten days' news suitable for a remote broadcast. The same event should be assigned to all students. The event, from *USA Today*, must be international, national, or statewide. Such events might be an accident, a fire, the visit of some important person, some political, social or religious event. It might be an athletic event. A photograph with a caption may be used. The student should receive adequate statements about the event and instructions such as where he or she is located at the time the broadcast occurs and what the time element is relative to the event's occurrence. The student must assume he or she is live on the scene of the event. This broadcast will be timed for two minutes. The student may use notes which s/he has written during the 2 minute preparation time.
- k. Final Round - The radio program shall display a synthesis of broadcasting and writing skills based upon those implemented in preliminary rounds. All contestants will be provided identical copy from which to develop the three-minute final program. The student shall be given three minutes of wire news copy, three pre-edited commercials of approximately thirty seconds in length, and two sections of music introduction copy of approximately thirty seconds each in length. The contestant will be given 30 minutes in which to select and order the content, and edit and rehearse the final three minute program. The copy may be cut, but may not be rewritten or updated. The program must include at least one element from each category: news copy, commercial copy, and music copy, in addition

to sign on, sign-off and transitions. This broadcast will be timed for three minutes.

5. Basis for judging each round:

- a. **Breaking News Bulletin** - Fluency, poise, authority, voice production and articulation, modification of voice and delivery to fit the circumstances of the announcement, sign-on and sign-off show awareness of broadcast techniques.  
*Time: not timed (approximately one minute)*
- g. **Original Commercial** - Effectiveness of persuasive techniques in writing, organization, use of detail, clarity, salesmanship, friendliness, fluency, voice production and articulation.  
*Time: 1 minute*
- h. **News Program** - Selection of news items for news worthiness, arrangement, transitions, voice variety, articulation, authority, accuracy, sign-on and sign-off show awareness of broadcast techniques.  
*Time: 3 minutes*
- i. **Original Editorial** - Effectiveness of persuasive techniques in writing, organization, persuasiveness, understanding of content, use of detail, authority, dignity, accuracy, articulation, voice variety, fluency.  
*Time: 1 minute*
- j. **On-the-Spot** - Awareness of procedures for live reporting, ability to describe and make vivid, ability to see for the listener, language, directness, accuracy, voice variety, conversational pattern. The contestant should be basically accurate, but should not be penalized for accuracy of details.  
*Time: 2 minutes*
- k. **Radio Program** - Selection of items, copy arrangement and transitions to create a logical yet interesting flow, editing techniques, broadcast persona, voice production, articulation, sign-on and sign-off show awareness of broadcast techniques, effective balance of content (news, commercial, and music copy) to meet time framework.  
*Time: 3 minutes*

6. Instructions to the tournament host:

- a. Students should not hear each other.
- b. When possible, judges should receive a copy of all materials issued.
- c. Timing for rounds should be done by the judges.
- d. Judges should not see the contestants.

7. **RULES TO BE READ TO ALL CONTESTANTS AT THE BEGINNING OF THE EVENT:**

- 1. All contestants MUST be in the prep room at the start of each round and must NOT assist others.
- 2. You are not to give your name [or any mic. name] in any round.
- 3. You are not to return to the prep room after you speak. Please take your materials with you and do not return until slightly before the announced time for the beginning of the next prep.
- 4. Please be considerate of the other contestants in the prep room. Limit talking, movement, and music from headsets or electronic games.
- 5. Please leave personal materials, other than your stop watch and the materials created during the prep period, in the hall with the prep room personnel while you are speaking.
- 6. The tournament site does not provide office supplies or stop-watches.

*In addition to the rules listed above, please remember the following guidelines for each round:*

**Round One - Breaking News Bulletin:** You will be given approximately 45 seconds of content. You will prep outside the speaking station. You may add sign-on and sign-off information and transitions. The copy is not to be edited or changed in any

other manner. The time frame is one minute, but the judges will not be timing this round.

**Round Two - Original Commercial:** You will be given thirty minutes to create a final commercial from the information given to you. The time limit is one minute and the judges will be timing.

**Round Three - News:** You may add nothing to the news copy received except, your number, a national sponsor, station identification, and transitions. You may cut portions of articles, or even entire stories, but you may not update news. It is to be presented as if it is current wire copy. The judges will be timing and your time is to be 3 minutes on the nose.

**Round Four/Semi-final One - Original Editorial:** You will be given thirty minutes to create a final editorial from the information given to you. The time limit is one minute and the judges will be timing.

**Round Five/Semi-final Two/Sectional Final - On-the Spot:** You should present the information as if you are live on-the scene. You may use notes which you have written during your preparation time. You will be given two minutes to prep outside the speaking station. Judges will time and the limit is two minutes.

**Round Six/State Final Round - Radio Program:** You will have a preparation time of thirty minutes. At least one section from each category (news copy, commercial copy, and music copy) must be used. You may order the content as you choose. The copy may be cut, but may not be rewritten. Appropriate sign-on and sign-off content and transitions may be added. The time limit is three minutes for the final broadcast which will be timed by the judges.

#### B. DISCUSSION

1. In the fall, prior to December, all discussion contests will be on the current national problem area for debate and discussion. During December and January, they will discuss the previous year's second place national problem area. Effective February 1, or as near thereafter as possible, all member schools shall use the discussion topic as accepted by the national referendum for the following year's debate area.
2. Sectional rounds 1-3 will use the individual topics. A topic will be blind drawn before each round, and no topic will be repeated in the first three rounds. The final round will use the general topic. If a semi-final is needed, the semi-final round will use the general topic, and the final round will be a blind draw of the subtopics from rounds 1-3. (passed 9/10/04)
3. For State Finals competition, contestants will discuss questions related to the problem area, selected by the tournament officials drawing from a list prepared by the Executive Secretary. These questions must not be worded in such a way as to make them identical to a question which was used at an earlier stage of competition.
4. Round table discussion is characterized by the many informal, spontaneous, brief exchanges of views rather than by a series of long prepared speeches. The discussion shall follow the process of logical thinking (definition of the problem, nature of the problem, possible solutions, selection of the best solution) during the round.
5. At the beginning of the discussion, definitions should be limited to the terms of the discussion at hand. Further definitions should be integrated into the discussion at appropriate times when they are relevant.
6. The contestants shall be judged on their skill in analysis and evaluation, contribution and information, cooperative thinking, relevancy of remarks to the part of the outline under consideration, and presentation.
7. If the discussion becomes overly hostile or dominated by a few group members, the judge should intervene and attempt to remedy the situation. The offenders should be penalized on the ballot.
8. The number of times a person speaks is not as significant as the quality of what the person says.
9. Each contestant shall be given a rank, 1, 2, 3, etc. (no ties.)
10. Discussion moderators should be provided at the Sectional. At State

Finals, the moderators will be the starred judge in the round (passed September 2003). These moderators should provide leadership only when needed. Their major duty is to provide the introduction of the topic for the specific round and to introduce the contestants, by their first names only, to each other and the other judge(s). Moderators will not be ranked or in competition for awards.

11. The maximum time limit is one hour. State finals is 90 minutes.

C. DUO INTERPRETATION RULES: Scripted & Memorized

1. The selection may be of dramatic or humorous nature and must meet IHSFA material requirements and standards. It must have been published and available to the public. Essays are okay. Interp is legal if it is readily available to the public.
2. The Duo must have two participants [there can be more than one character portrayed by each].
3. Participants must read from a script in scripted duo competition and must have the script memorized in memorized duo competition.
4. Participants must not play to each other. This is interpretation, not acting. No eye or physical contact should occur.
5. No props or costumes are allowed.
6. Selections must be from 5-10 minutes. Failure to meet this time requirement shall be a detriment.
7. A memorized introduction and transitions may be utilized.
8. No participant may enter into dramatic or humorous interp using any part of the same material used in the duo event.
9. One partner only of the duo may enter another solo event.
10. At Sectionals and State Finals, if one registered Duo partner drops his or her participation before the tournament begins, the coach may substitute another of the school's students provided that the substitute does not cause the team to violate rule VII-E.

D. EXTEMPORANEOUS SPEAKING RULES: Foreign and United States

1. Topics for this contest will be taken from articles discussed in leading magazines (i.e. Newsweek, Time, US News and World Report) from September 1st to the present AND from Christian Science Monitor from Dec-Jan-Feb. Topics must be in question form. A committee shall prepare potential topics for the Sectional, Regional, and State tournaments and the committee coordinator will choose a minimum of 12 topics per round in categories such as:

US EXTEMP	FOREIGN EXTEMP
Social Reform and Health	Africa
U.S. Foreign Policy	Western Europe & British Isles
Education	Asia & the Pacific Islands
Environmental Issues/Agriculture	Canada/Mexico/Central America
Budget Policies & Taxation	International
Crime/Corruption	Crime & Terrorism
Personalities	Middle East
Media and the Power of the Press	South America
Business/Industry	Eastern Europe/Domestic
Political Parties & Political	Issues/World Relations

The Extemp Committee will meet at 8:00 a.m. on the date of State Solo Finals and select the best 12-15 topics for both final rounds.

2. There is no minimum time limit. Brevity should be penalized only if it discloses lack of information on the subject. The maximum time limit is 7 minutes. Overtime shall be a detriment.
3. The first contestant shall draw three topics 30 minutes before speaking time and will discard two and speak on the third. The remaining contestants shall draw in like manner in the order of speaking, at intervals of 7 minutes. Drawing will precede every round. A different topic area will be used in each round.

4. After topics have been selected and recorded, the contestant will be assigned to rooms for preparation of material which will be made without consultation or discussion with anyone. Reference books and magazines shall be furnished by the students. Card files or Reader's Guides may be consulted only for the purpose of locating magazine articles. Highlighting of extemp magazines is legal. A clipping file of extemp material is legal. No outlines of previous speeches or annotations of magazine articles or other pre-prepared material shall be used. Disqualification from the tournament follows violation of this rule.
5. Every contestant will check out of the preparation room with the Extemp Chairperson. Failure to check out will mean a last in that round of speaking.
6. The contestant of extemporaneous speaking should be held accountable for: (1) Strict adherence to the precise statement of the topic he or she has drawn, and severely discounted for shifting to some other base of the topic on which he or she might prefer to speak; (2) Well-chosen information relative to the subject as presented in current periodicals; (3) Organization of this material according to some logical plan to produce a complete speech within the time allowed; and (4) Effective delivery, including all the mechanics of speech--poise, quality and use of voice, gestures, directness, and the ability to enlist and hold the interest of the audience.
7. The extemporaneous speech is an original synthesis of current fact and opinion of the designated topic.
8. Extemp will be scheduled in two divisions--Foreign and United States.
9. Notes may be used, but not to exceed 50 words.
10. The Extemp Chairperson shall be in complete charge of the preparation rooms. Any infraction of the rules shall be reported to the Executive Council. Disqualification equals a last for that round only.
11. Timers will be used in extemp at the State Solo Contest.
12. **RULES TO BE READ TO ALL CONTESTANTS AT THE BEGINNING OF THE EVENT IN THE PREPARATION ROOM:**
  1. No talking to other contestants.
  2. No preparation notes are allowed. Clean out your file box. No outlines.
  3. Highlighted articles and clipping files are okay.
  4. You must check out when your number is called and go directly to your speaking assignment.
  5. If you have a question about procedure, ask the Extemp Director.
  6. Any disqualification must be made by the Tournament Director with appeal to Executive Council possible.
  7. You are to draw three topics from the envelope with your number on it. All should be in the prep room at the start of the draw to avoid confusion.
  8. You may use notes but no more than 50 words. Judges should collect the notes.
  9. "Only original sources and documented clipping files are allowed." The documentation must show that the material is copyrighted and where the original source can be found. Articles from on-line services that are not copyrighted are not legal to have in your files.

#### E. IMPROMPTU SPEAKING RULES

1. The time limit is 5 minutes maximum. There is no minimum time limit. Brevity should be penalized only if it discloses a lack of knowledge of the subject or a lack of a complete speech. Overtime will be a detriment.
2. Topics should be announced to the contestants individually. Call the first speaker on the ballot into the room; announce the topic to him or her, and give the speaker 30 seconds (no more) to prepare. Then the speech is given. When he or she is finished, call the second speaker into the room and follow the above procedure. Speakers must stay in the

room until the round is completed. They should not leave after they speak.

3. The speaker should be judged for his or her ability to think on one's feet. The speaker is judged for the continuity of the speech and the material he or she is able to call forth on the spur of the moment and mold that information into a logical speech. The speaker should also be judged on the mechanics of speech--poise, quality and use of the voice, body action, and the ability to hold the attention of the audience. The student should be penalized if he or she does not stay within the time limit.
4. Topics will be: a word, a saying, and a current event. The topics will be alternated each round. No specific order of topics will be announced. The current event topic will be in the form of a question.
5. **RULES TO BE READ TO ALL CONTESTANTS AT THE BEGINNING OF THE EVENT:**
  - a. Contestants MUST be in the holding room at the start or you may be disqualified in that round.
  - b. If you arrive and the speaker is still speaking, you should not listen at the door.
6. Instructions for the director of the impromptu holding room:
  - a. After all contestants have heard the rules, send assistant to all five rooms to check on the judges. All 3 should be in place in each room.
  - b. Log times and let each group go at five-minute intervals. The first speaker should deliver the SEALED envelope to one of the judges.

#### F. INTERPRETATION RULES: DRAMATIC AND HUMOROUS

1. The selection must be a memorized cutting taken from a play, short story, or novel of recognized literary quality which has been published in a book or magazine. It may be prose, poetry or an essay. It must have been published and readily available to the public. Coaches must bring the original source or a photo copy of the original source to Sectional, Regional, and State Tournaments.
2. The selection shall be from 5-10 minutes in length. Failure to meet this time requirement shall be a detriment.
3. The art of interpretation is to be regarded as recreating the characters in the story presented and making them seem living and real to the audience. Adaptations may be made for the purpose of continuity only. They should be judged for their appropriateness as contest material and their suitability to the particular contestants using them.
4. This is a contest in oral interpretation, not solo acting. Although gestures and pantomime are not barred, they should be used with restraint. The contestant should be graded on poise, quality and use of voice, inflections, emphasis, pronunciation, enunciation, and especially the ability to interpret characters correctly and consistently.
5. Narrative should be vivid and animated so as to be an interesting and integral part of the story rather than just "filler" between portions of dialogue.
6. No costumes, properties (hand or stage) or character makeup will be permitted.
7. If the same cutting is submitted in both Dramatic and Humorous in the IHSFA Section, and/or Regional, and/or State Finals by the same individual, then the cutting and the individual must be dropped from one of the events. The event dropped will be the choice of the coach involved.

#### G. ORATORICAL INTERPRETATION RULES

1. These orations are orations that have been delivered at some time and place by their authors, who may or may not be expert speakers. The coach must be able to prove that the OI was given for the purpose of public address.
2. Any subject matter appropriate for a contest of this nature may be used. It will be delivered from memory.

3. The oration shall be from 5-10 minutes in length. Failure to meet this time requirement shall be a detriment.
4. This contest comprises orations delivered at some other time and place by their authors. The test of the present orator, therefore, is the ability to reproduce not only words, but also the thought, emotion, and effect of the original orator. Subject matter is not to be judged except as to appropriateness for a contest of this nature. It may be either new or old. The time, place, and circumstances of its original presentation by its author must be set forth by the contestant.
5. The mechanics of speech must be observed faithfully--poise, quality and use of voice, effectiveness and ease of gesture, emphasis, variety, and enunciation. No particular style of delivery should be demanded of the orator; rather he or she should be free to select or develop an individual style and then be judged according to the degree of perfection obtained and his or her effectiveness in influencing the audience addressed.

#### H. ORIGINAL ORATORY RULES

1. This oration is composed by the student who delivers it.
2. Any appropriate subject may be used--a eulogy to some great man or institution; a plea for some solution of some current problem, political, social, or economic. Since these orations have been written by the contestants delivering them, the judges should consider thought, composition, and delivery. However, as this is a contest in speech, rather than in essay writing, the emphasis should be placed on the speech phrase. Thought and composition should be considered primarily in the way they are employed to make the speech effective.
3. The oration shall require from 5 to 10 minutes for delivery. A written copy will be available for the tournament director at registration and returned to the student after the tournament.
4. Not more than 150 words of the oration may be direct quotation from any other speech or writing. Plagiarism will bring disqualification.
5. Hypothetical illustrations should not be personalized.
6. The orator should not be expected to solve any of the great problems of the day. Rather he or she should be expected to discuss intelligently, with a degree of originality, in an interesting manner, and with some profit to the audience, the topic chosen. He or she should be given wide latitude in the ideas expressed, but held accountable for the manner in which they are expressed.
7. The composition should be considered carefully for its rhetoric and diction. The use of appropriate figures of speech, similes, and other rhetorical devices to make the oration more effective should be noted especially. Use of English should be correct; it should reveal a discriminating choice of words and altogether fine literary qualities. It should be especially adapted to oral presentation.
8. Delivery should be judged for mastery of the usual mechanics of speech--poise, quality and use of voice, and bodily expressiveness; and for the qualities of directness and sincerity which impress the oration upon the minds of the audience.
9. No particular style of delivery is to be set up as the one correct style to which all contestants must conform. Rather, each contestant is to be judged upon the effectiveness of his or her delivery, free to choose or develop whatever style will best give that effectiveness with the particular oration.

#### I. ORIGINAL PERFORMANCE RULES

1. The script must be written by the student performing the material. When a duo is written for performances, it may be written by one or both of the performers.
2. The original selection may be dramatic, humorous, narrative, poetic, or any combination of these writing styles.
3. The selection must be five to ten minutes in length. Failure to meet

this requirement may be a detriment.

4. A scripted piece must utilize a script for all parts of the presentation (with the exception of a memorized introduction or transitions if utilized) and a memorized piece must be entirely memorized.
5. No more than 50 words of the piece may be quoted from another source.
6. Character movement may be utilized in the speaking area at the front of the room.
7. No costumes, properties (hand or stage), or character make-up will be permitted.
8. If a Duo...
  - a. The duo must have two participants (there can be more than one character played by each).
  - b. Participants may not play to each other. No eye or physical contact may occur with the exception of a clearly identified introduction or transition.
9. When judging this event, please consider both the writing and the performance of the material.

#### J. POETRY INTERPRETATION RULES

1. The student should prepare a poetry reading recital type of presentation which should range from 5 to 10 minutes. The poetry shall be of speaker's selection and there must be more than one poem. The poetry selected should have something in common. There should be a line of thought which runs through-out. For example, three poems by the same author; two poems by different authors but expressing the same idea; two poems expressing directly opposite viewpoints; or two or three or even four poems using the same pattern of structure, rhythm or rhyme.
2. This line of thought should be the basis for selection of the poems. The student will prepare a script of continuity which he or she will deliver extemporaneously, showing what there was in these poems that prompted the selections, pointing out basic commonalties.
3. The poetry selections must have been published and readily available to the public. Coaches must bring the original source or a photo copy of the original source to Sectional, Regional, and State tournaments. The poetry selections must be of recognized literary quality taken from a published book or magazine.
4. Poetry must be read from script. No notes for the discussion are permitted. The judge's decision shall be influenced mainly by the reading of the poetry. The purpose of the discussion is merely to add continuity and unity to the recital.
5. Judges should realize that eye contact with an audience is an essential element in an oral reading situation.
6. A poem used in any previous presentation as a register IHSFA entry cannot be used at any following IHSFA Sectional, Regional, or State by the same student.

#### K. PROSE INTERPRETATION RULES

1. The student should prepare a selection of prose that is at least five minutes in length and no longer than ten minutes. The reading may be from one short story, excerpts from one longer work (not originally in script form), or one essay, either fiction or non-fiction, taken from a book, magazine, or newspaper that is published and is readily available to the public. Local high school publications are not permissible. Coaches must bring the original source or a photo copy of the original source to Sectional, Regional, and State tournaments.
2. The focus of the piece should be on narration as opposed to dialogue. Emphasis should be placed on literary quality. Adaptations of the material should be made for the purpose of continuity only.
3. While eye contact is important, it should be remembered that this is a reading event. The presentation is not to be memorized but interpreted from the script.
4. An introduction should include the title of the work and its author as

well as any other background material essential to the audience's understanding. Introductions and transitions should be memorized. The judge's decision should be influenced by the interpretation of the selection rather than the introductory material.

X. Executive Council Mandates/Recommendations

1. The IHSFA Annual Budget will be completed and ready to present prior to the summer meeting of the executive council. The fiscal year will begin July 1<sup>st</sup> of every year. (passed 6/26/04)
2. Executive Council Members will be reimbursed for gas when traveling to attend executive council meetings. The following formula will be used to determine the amount of reimbursement. (passed 6/26/05)

### Doubling Sheet

Instructions: This form is to be posted outside rooms of events that involve double-entered contestants.

Doubling Students: Write your number in the corresponding space provided.

Round 1	Round 2	Round 3
1.	1.	1.
2.	2.	2.
3.	3.	3.
4.	4.	4.
5.	5.	5.
6.	6.	6.
7.	7.	7.

### Doubling Sheet

Instructions: This form is to be posted outside rooms of events that involve double-entered contestants.

Doubling Students: Write your number in the corresponding space provided.

Round 1	Round 2	Round 3
1.	1.	1.
2.	2.	2.
3.	3.	3.
4.	4.	4.
5.	5.	5.
6.	6.	6.
7.	7.	7.